

ADMISSIONS STANDARDS AND CRITERIA

School _____ Date _____

Program/Course Name _____

ENTRANCE REQUIREMENTS FOR THIS CURRICULUM (Use additional sheets of paper as necessary.)

1. Is a High School Diploma or its equivalent required for admission? **Yes** **No**

(Note: Title IV institutions that do not require a high school/GED diploma for admission must utilize an Ability to Benefit examination. See #7 below.)

2. Do the admissions standards require applicants to possess any specific previous education, employment background, or other experience? **Yes** **No**

If Yes, describe in detail. Clearly define what is required, what the school's standards are for this previous experience and how it is evaluated and documented.

3. Is there a minimum age requirement for admission? **Yes** **No**

If Yes, what age is required? _____

4. Do the admission standards require that all applicants take an entrance examination? Check the appropriate box(es) below.

Internally developed entrance examination? **Yes** **No**

Commercially developed standardized examination? **Yes** **No**

(If you are using an entrance examination that is not a nationally normed examination, provide a copy of this examination as Attachment 25.7/1.)

Test name, date of publication, and form used: _____

Name and address of company that published examination _____

Identify which versions of the examination are administered _____

What is the minimum score required for admission? _____ Is this score the minimum recommended by the test publisher? **Yes** **No** If No, describe the means by which the institution determined this cut-off score: _____

Name and title of those authorized to administer the examination? _____

5. Describe in detail any other standards or criteria used in determining whether applicants are admitted to this program/course, including previous education/employment or any unique state requirements, as applicable. _____

6. List any other material facts that the Accrediting Commission should be aware of which may or might affect your admission process. _____

7. The following is for Title-IV Vocational institutions that accept students without a high school/GED diploma only: (See ACCET Document 23 – Ability to Benefit.)

USDE approved test name, date of publication, and form used: _____

What is the minimum score required for admission? _____

List names of any independent agent(s) who will be used to administer the examination to non-high school graduates. _____